

Watlington Town Hall Charity Trustee Body



Town Hall Registered Charity Number 204765

There will be a Meeting of the Town Hall Charity Trustee Body Held on Wednesday 29th January 2024 at 7pm in the WEST ROOM

Agenda

- 050/24 Apologies
- 051/24 Chairman's Remarks
- 052/24 Declarations of Interest
- 053/24 Minutes of 30th October 2024 to be signed as a correct record of this meeting
- 054/24 Matters Arising
- 055/24 Financial
 - a. 2024/25 Budget – update
 - b. 2025/26 Budget – update
- 056/24 Projects Completed
 - a. All-weather protection of the Undercroft
 - b. Secondary Glazing – TH/MY
 - c. Toilet – update – MY/TH
 - d. Removal of plaster on second staircase
- 057/24 Planned Projects
 - a. Town Hall Security
 - b. Electrics/new lighting scheme – discuss and agree costs – DM, BB, TH
 - c. Brickwork and Pavier renewal – QUOTE ATTACHED PAYNE AND LITTLE
 - d. Stairlift and Disabled Access - MY
 - e. Maypole – update - TH
 - f. Stair Climber – discuss and agree
- 058/24 Maintenance
 - a. Programme of Maintenance proposal – MY –quote for updating the below
UPDATE TO ATTACHED LIST OF MAINTNENANCE COSTS FROM 2012 from Sworn King
 - i. Draft Excluders
 - ii. Handrails for new toilet
 - iii. Guttering
 - iv. Painting – small section on main staircase
 - b. Climate Change measures to consider - SG

- c. Mitigation of cold floor - TH

059/24 General

- a. Events Group - update – DM
- b. Watlington Business Association to consider joining - TH
- c. Donation of lighting equipment
- d. Review Town Hall Undercroft hire charges
- e. Review Town Hall Terms and Conditions of Hire
- f. Consider updating the existing radiators
- g. Town Hall Clock
- h. Communications /Progress Reports

060/24 Correspondence

Andrea Walter re cold floor

061/24 Any Other Business

062/24 Next Meeting Date: 26th March

Circulation List: Trust Body Membership:

Tim Horton, Ian Hill, Denise Mallon, Brenda Bradford, Sylvia Glover, Mike Young, Bob West (Technical Advisor).

Dated: 23/01/2024

Signed:  Kristina Tynan